

## Terminology

### Create Local Termbase For Batch Upload

Version	Author	Description of Version	Date
0.1	Marion Mordenti	First version	MAR-2010

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## Overview

When performing a batch upload, one step in the process to verify new terms to be imported to production TB, is to create a Local TB and validate locally all new entries.

This document covers the step-by-step procedure to perform this task.

## Pre-requisites

In order to perform these steps, you will need to have the following toolsets installed on your machine, as well as the below listed settings files:

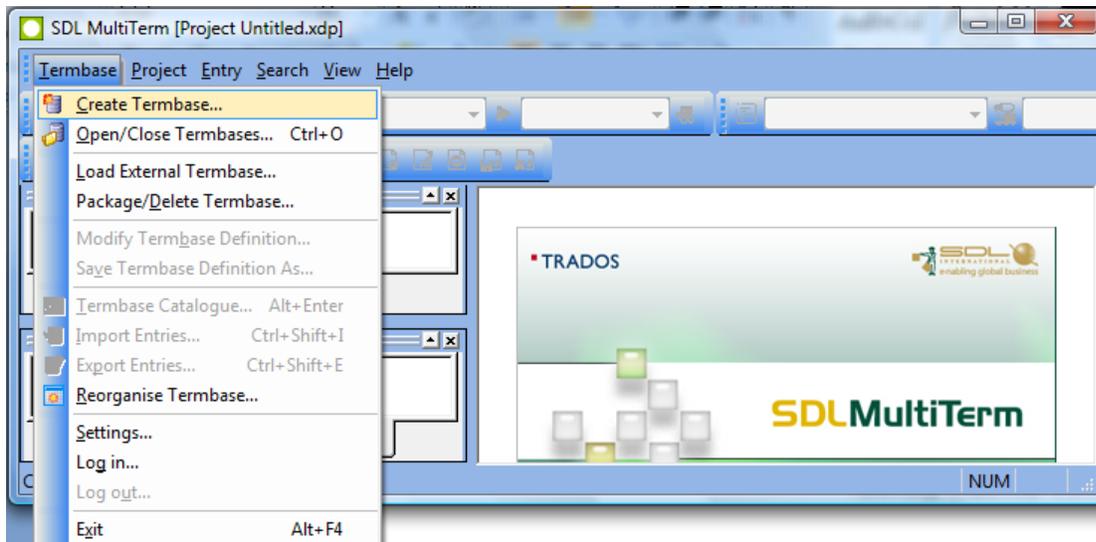
1. MultiTerm toolsets:
  - SDL MultiTerm 2007: MultiTerm desktop toolset which needs to be downloaded from the SDL portal and installed on your machine. This toolset includes SDL MultiTerm Desktop and SDL MultiTerm Convert)
2. Required settings files:
  - A XTD file: this file is to be used in SDL MultiTerm 2007 and consolidates the Termbase Definitions for your termbase.

## Create a Local TB to test generated XML Import

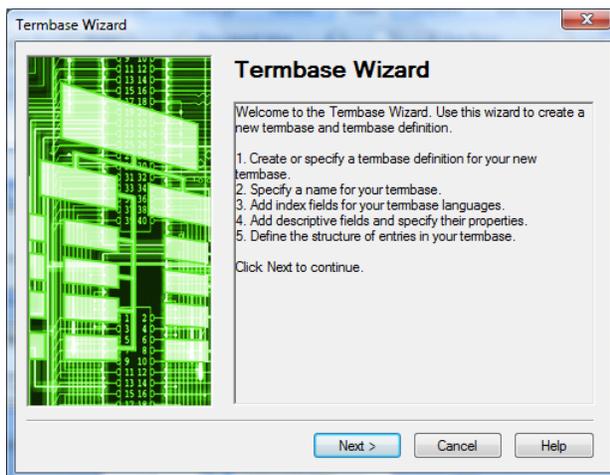
To be able to test the XML file that you have generated using SDL MultiTerm Convert, you will need to create a local TB and upload this XML import to that TB.

To create a local TB, you will need to have SDL MultiTerm 2007 installed on your machine:

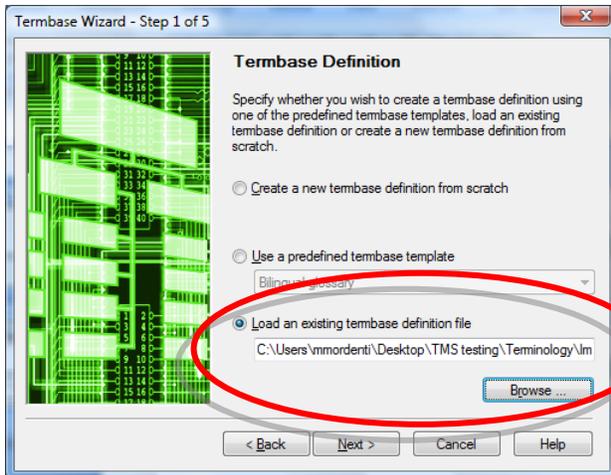
1. Open SDL MultiTerm 2007, and select **Termbase > Create Termbase...**



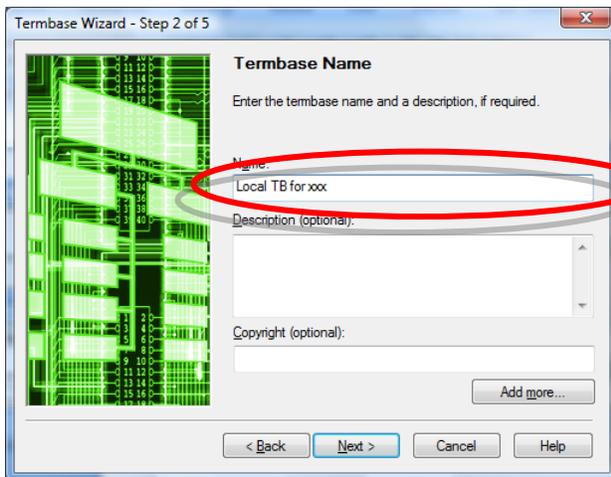
2. Select a location on your disk for this new TB and follow the wizard:



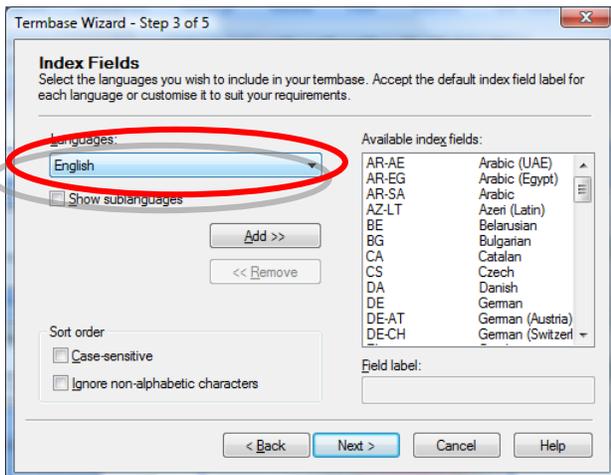
3. Select **“Load an existing termbase definition file”** and upload the relevant .xdt, and click on **Next**:



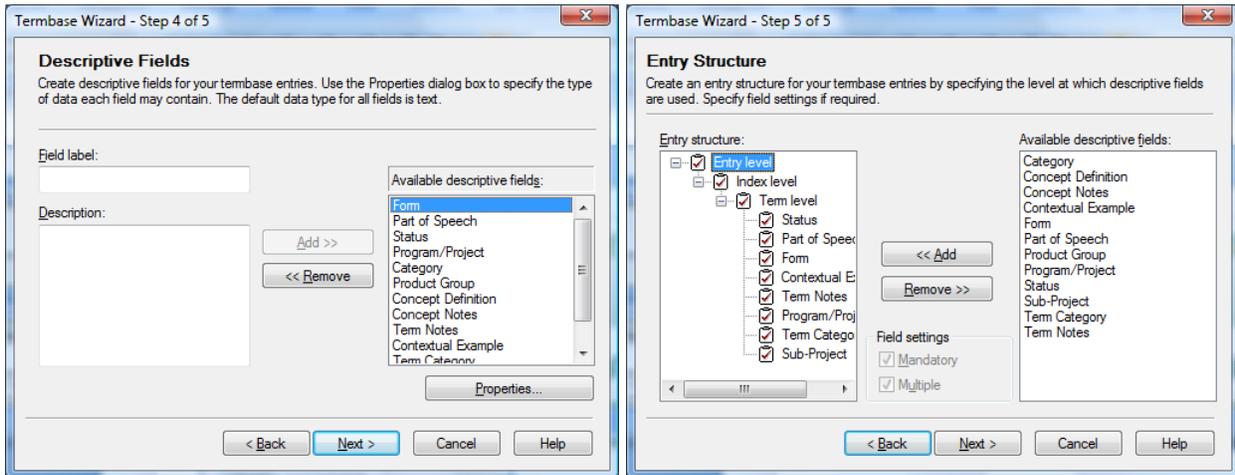
4. Enter a Name for this new TB and click **Next**:



5. This pop-up is prefilled with the information provided in the TB definition file (.xdt), just ensure to select “English” on the **Language** drop-down menu and click **Next**.



These 2 pop-ups are also prefilled with the information provided in the TB definition file (.xdt), just click **Next**.



6. On the last pop-up window, click on **Finish**. The new created TB will appear in your **Project** tab:

