

# Terminology

Import XML import file to Local Termbase for Batch Upload

Last update: March 2010

Version	Author	Description of Version	Date
0.1	Marion Mordenti	First version	MAR-2010

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#### Overview

When performing a batch upload, one step in the process to verify new terms to be imported to production TB, is to create a Local TB and import there the new entries to validate these locally.

This document covers the step-by-step procedure to perform the import to the local TB of the XML file that you generated with the new content to be put in production.

#### **Pre-requisites**

In order to perform these steps, you will need to have the following toolsets installed on your machine, as well as the below listed settings files:

- 1. MultiTerm toolsets:
- SDL MultiTerm 2007: MultiTerm desktop toolset which needs to be downloaded from the SDL portal and installed on your machine. This toolset includes SDL MultiTerm Desktop and SDL MultiTerm Convert)
- 2. <u>Required settings files:</u>
- A XTD file: this file is to be used in SDL MultiTerm 2007 and consolidates the Termbase Definitions for your termbase.

### Import generated XML import to Local TermBase

In order to import the generated XML file into the local TB that you created, you will need to:

- 1. Open SDL MultiTerm 2007, and select Termbase > Open/Close Termbases...
- 2. Select the relevant TB you wish to import terms to, and click **OK**.



3. Under your **Project** tab in SDL MultiTerm 2007, right click on the TB, and select **Termbase** Catalogue...



- 4. On the Termbase Catalogue pop-up, go to the Import tab.
- 5. Select **Default import definition** and click on the **Process** button.

Т	ermbase Catalogue [Local TB for xxx]	4
	General Layout Input Model Filter E	xport Import
	Name Owner	<u>C</u> reate
	Default import definition System Synchronise on Entry System	<u>E</u> dit
		Delete
		Load
		<u>S</u> ave As
		Process
	Imports all entries, allowing incomplete but on entries. Sublanguages are not evaluated.	lenying over-complete
		5
	C	K Help

6. Browse your disk to locate the XML extract from the TB you wish to import and click Next.

port Wizard - Step 2 of 8		×		
General Settings				
Click Browse to select the import file (XML) and the import log file below. If you wish to filter the contents of the import file, select a filter from the drop-down list.				
Import file:				
C:\Users\mmordenti\Deskto	p\TMS testing\Terminology\Import\EB Marketin Browse	)		
Log file:				
C:\Users\mmordenti\Deskto	p\TMS testing\Terminology\Import\EB Marketin	)		
Fast import file is fully compliant with MultiTerm XML)				
Apply filter:				
Source contains synonyms				
	< <u>B</u> ack <u>N</u> ext > Cancel Hel	p		
	-			

7. Enter name for the Exclusion file and tick "Allow incomplete entries", click Next.

P	port Wizard - Step 3 of 8		
Validation Settings			
Specify an exclusion file for invalid (incomplete or over-complete) entries and decide how such entries should be processed during the import.			
	Exclusion file:		
	C:\Users\mmordenti\Desktop\TMS testing\Terminology\Import\XCL_TB for   Save As		
	☑ Allow incomplete entries		
	Allow over-complete entries		
	Ignore <u>s</u> ublanguages		
	< Back Next > Cancel Help		

8. Wait for the import to process (time will depend on the number of entries) and click Next.

Import Wizard - Step 8 of 8
Processing the Import
<u>¢.</u>
319 entries processed.
100%
< Back Cancel Help

- 9. Click on Finish to close the Wizard, and on OK on the remaining pop-up window. Terms have been successfully imported and your local TB is ready for use.
- 10. You can then open your local TB and validate that all imported terms are now displaying correctly.